

## LOCAL 103, I.B.E.W. HEALTH BENEFIT PLAN



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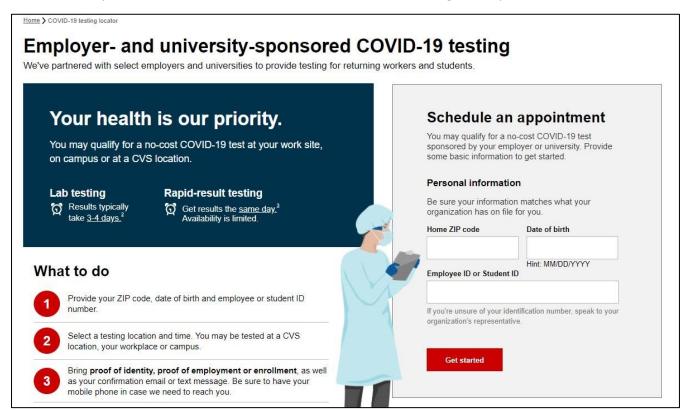
MICHAEL P. DONOVAN, ADMINISTRATOR

Given the significant difficulties our Participants are having in getting tested for COVID-19, the Health Plan will again be working with CVS Health to provide testing here at Local 103 on the second floor in the Trust Funds Office. Testing will be available Mondays and Fridays from 9:00am to 1:00pm and Wednesdays from Noon to 4:00pm.

Testing is BY APPOINTMENT. Please follow the steps below to schedule an appointment.

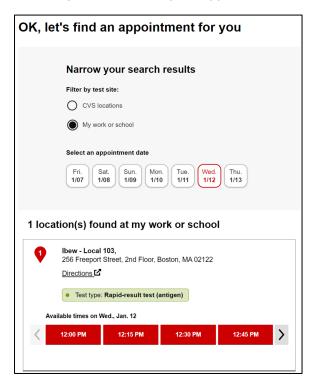
## **Step 1:** Log on to <a href="https://www.cvs.com/employertesting.">www.cvs.com/employertesting</a>.

Appointments must be made via this link for this sponsored program. Enter your Home Zip Code and Date of Birth where indicated. In the "Employee ID or Student ID" field enter the 9-digit number under your name (no letters, no suffix) from your <u>Blue Cross Blue Shield card</u>. Click "Get Started" and go to Step 2.



## **Step 2:** Choose a testing location and appointment date and time:

To be tested at Local 103, choose "My work or school" and then an available date. If there are available times on the date you selected, they will appear in red boxes below the location.



Testing can still be scheduled for CVS Locations, provided there is availability. Simply choose that option and enter the ZIP code where, or near where, you would like to be tested and the date you'd like to be tested. Locations in, or near, the selected ZIP code will populate along with the map.

**Step 3:** Complete visit information including answering the questions.

**Step 4:** Click "Submit". You will receive a confirmation email with a confirmation code.

Since this testing is happening inside at the Trust Funds Office, we ask that all Participants being tested wait in their vehicle until their testing time and then proceed directly to the Trust Funds lobby. Once your test is complete, please exit the building. You will be contacted by CVS with the results.

If you have any questions throughout this process, please contact the Trust Funds Office at (617) 288-5999